



Eagle Advantage Schools, Inc.

School Reentry Protocol



School Year 2020-2021

Introduction

The Reentry Protocol for Advantage Academy (AA) facilities is a well-developed plan to provide an efficient manner for the return of students, parents and teachers/staff. Primary consideration has been given to the health, safety and well-being of all individuals, therefore, the protocols, procedures and guidelines included in this document shall be implemented at all AA facilities. The School Reentry Protocol contains recommendations and guidance for school reopening and operations that have been provided by the Centers for Disease Control and Prevention (CDC), the Texas Education Agency (TEA), and state and local health officials (CHS).

The protocols contained in this document center around current best practices and proactive strategies that Advantage Academy has implemented to mitigate the spread of COVID-19. This plan has been approved by the Superintendent and contains school reentry guidance that is intended to best protect students, parents, teachers/staff and the community and to provide clarity and consistency of operations as the school prepares for reentry. The Superintendent has designated both district and campus level point persons in charge of implementation, training, response and compliance monitoring.

As health experts learn more about COVID-19, this document will evolve to provide updated protocols and additional guidance to the school community as required. As adjustments become necessary throughout the coming school year, all school community members will be informed of changes and updates. The AA website will always provide members with the most up-to-date information. Advantage Academy looks forward to welcoming students back to school for the 2020-2021 school year despite the challenges with COVID-19. School Year 20/21 will include in-person; remote; and hybrid learning environments.

School Reentry

Health and safety guidance cannot predict every unique situation. As a result, Advantage Academy will continue to monitor federal, state and local agency recommendations on information deemed relevant to the situation. The school will comply with all applicable federal and state employment and disability laws, workplace safety standards and accessibility standards to address individual needs. Knowing this is an ever-changing situation, the school may need to update protocols at any time to address specific needs and circumstances in order to protect the health and safety of students, parents, teachers/staff and the community.

NOTICE: The virus that causes COVID-19 can be spread by infected persons who have few or no symptoms. Even if an infected person shows no symptoms or is only mildly ill, the people they spread it to may become seriously or fatally ill, especially persons 65 years of age or older with pre-existing health conditions. Because of the hidden nature of this threat and in accordance with state and local government orders, AA expects all students, parents and teachers/staff to rigorously follow these protocols.

Preparation for Reentry

Advantage Academy will ensure all teacher/staff, resources and supplies are prepared and available for school reentry, including but not limited to assigning sufficient staff to ensure proper training, carry out required protocols and maintain inventory stock of necessary supplies, such as personal protective equipment (PPE) and disinfecting equipment.

The Centers for Disease Control and Prevention (CDC) and County Health Services (CHS) provide guidance, recommendations and resources to assist with plans and protocols for health and safety. Before school reentry, AA will implement health and safety plans that include:

- Cleaning with products approved by governing authorities and per guidelines from the Environmental Protection Agency
- Providing communication of procedures and expectations upon entering facilities and throughout buildings
- Ensuring compliance with CDC, Health and Human Services, the Texas Education Agency and other jurisdictional policies
- Ensuring adequate supply inventory (e.g., PPE, cleaning supplies, hand sanitizer, etc.)

NOTICE: To the extent possible, school reentry protocol application will be guided by what is feasible and practical. Adjustments to meet unique needs and circumstances will be considered on a case by case basis and determined in collaboration with state and local health officials.

Record of Changes

The record of changes verifies that the school reentry protocol has been reviewed and captures changes, updates and revisions made as well.

| Change # | Date of Change | Change Entered By | Change Notes | Location/Section of Change |
|-----------------|-----------------------|--------------------------|--|-----------------------------------|
| <i>Example</i> | <i>XX/XX XXXX</i> | <i>John Staff</i> | <i>Updated Reentry Protocol</i> | <i>Section XVI</i> |
| 1. | 08/11 2020 | JK McDonald | Updated Screening, Quarantine and Lab- Confirmed information | Section VI |
| 2. | 10/01 2020 | JK McDonald | Revise lab-confirmed notification procedures | Section VI |
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I. Training

On the first day a student attends school on campus, the school shall provide instruction on appropriate hygiene and other practices adopted by the school to mitigate the spread of COVID-19. Training will include the practice of covering coughs and sneezes, proper tissue disposal, wearing of face coverings, practicing social distancing, hand washing or sanitizing requirements and other implemented health and safety protocols and procedures.

Health and Safety Training for Protocols & Procedures

Teachers/Staff

- Teachers/Staff must attend training and develop classroom/campus procedures consistent with AA, TEA and CDC guidance.
- Teachers/Staff will deliver classroom/campus training/lessons/reminders on health and safety protocols to students.
- Teachers/Staff will be trained on COVID screening, identification of symptoms, prevention of spread and sanitation of work areas.
- Teachers/Staff will monitor all students for symptoms and will notify the nurse if a student is exhibiting symptoms.

Students

- Students will receive and participate in training specific to newly adopted health and safety protocols.
- Students will be trained on information about COVID-19 screening, identification of symptoms, the prevention of spread and work area sanitation.
- If a student is experiencing symptoms they must immediately notify teacher/staff or campus nurse.

Parents

- Parents are asked to read all school communication regarding health and safety protocols.
- Parents are asked to talk to their students about COVID-19 symptoms and prevention strategies.
- Parents are asked to check their child for temperature and COVID-19 symptoms prior to sending them to school each day. If a child is displaying symptoms, please do not send the child to school. Notify the school nurse or front office.

II. Social Distancing

Social distancing, is simply the act of keeping people separated with the goal of limiting the spread of the virus between individuals and is fundamental to lowering the spread of COVID-19. Students, parents and staff will be required to comply with the CDC recommendation of 6 ft. distancing at all times. Classroom spacing seating/desks settings will be 6-feet apart *when feasible*. Meetings between staff-staff or staff-parent should take place virtually when possible. Parents/Visitors/Volunteers will, in general, be

discouraged from entering school buildings. Students, parents and staff will be discouraged from congregating in any area of the school inside or outside regardless of the activity. Additional strategies to increase adult-adult social distancing will be implemented as necessary. The plan does not list specific measures for social distancing other than 6ft, however, distancing practices and requirements are included in all reentry protocols and health and safety efforts as required.

III. Face Coverings

Schools are required to comply with the governor's executive order regarding the wearing of masks. Students and staff are expected to wear face coverings during school hours. No individual may enter an Advantage Academy facility for any reason without displaying a face covering. Approved face coverings include over the nose and must be: cloth face covering, non-medical grade disposable face mask or full-face shield to protect eyes, nose and mouth.

- Students in Pre-k through 2nd grade will wear face coverings in hallways, common areas and during arrival and dismissal.
- Students in 3rd through 12th grades will wear face coverings while at school.
- Teachers/Staff will wear appropriate face coverings at all times.
- Parents/Visitors/Volunteers will appropriately wear face coverings at all times.
- Students will not be required to wear face coverings while eating but must be distanced 6 feet apart.
- It may not be feasible for students to wear masks while participating in some extracurricular or other activities.
- Parents are responsible for providing their child with face coverings. The school will provide a replacement should the one provided by the parent become lost or unusable during the school day.
- Individual needs regarding face coverings will be addressed on a case-by-case basis. Requests for accommodations should be submitted to the school's Student Services Director.
- Teachers/staff will be provided with reusable face coverings by the school district.
- Additional protective equipment will be provided to school nurses/nurse aides for use in the clinic.

IV. Washing and Sanitizing Hands

Washing and the sanitization of hands will ensure health and wellness of students and staff. It is recommended that all individuals wash their hands with soap and water for at least 20 seconds and as frequently as possible or use hand sanitizer consisting of at least 60% alcohol.

Washing and Sanitizing Expectations

- Hand sanitizer will be available at the main entry to the campus, in each classroom, in the cafeteria and in all common areas throughout the campuses.

- Paper towels will be provided near all doors to use for all high-touch areas.
- Staff and students will be expected to frequently wash or sanitize their hands.
- Hand sanitizer will be available on all school buses.

Washing and Sanitizing Requirements:

Elementary, Middle & Secondary

- Hand sanitizer should be used upon entry and exit of school buses, campus buildings, classrooms and common areas.
- Frequent, habitual and thorough hand washing or sanitizing must be reinforced, before eating, following restroom breaks, after recess and after use of high-touch items.
- Teachers/Staff shall provide periodic hand washing reminders during the school day.

V. Campus Cleaning and Disinfecting

Frequent cleaning and proper disinfection following CDC recommendations will support a healthy and safe learning and work environment for students and staff.

Daily Campus Cleaning and Disinfecting

- Restrooms, hallways, high-touch, common and general assembly areas and will be cleaned and disinfected throughout the day.
- Custodians will be expected to wear PPE (masks and gloves) during work hours.
- Cafeterias will be disinfected between lunch periods.
- Teachers/Staff will have access to disinfectant solutions for use on high-touch working surfaces and shared objects (such as light switches, handrails and doorknobs/handles).
- Students will have access to disinfecting items to sanitize working surfaces, shared objects and high-touch areas after use.
- The use of shared supplies should be limited when possible.
- Teachers/Staff should contact the custodian if their classroom requires additional cleaning or disinfecting.

Nightly Campus Cleaning and Disinfecting

Contracted cleaning services have received explicit instructions on the cleaning and disinfecting of school facilities.

- Classrooms will be thoroughly cleaned and disinfected.
- All classroom desks, tables and chairs will be cleaned and disinfected.
- All high-touch areas such as light switches, handrails and doorknobs/handles will be cleaned and disinfected.
- Personal items should be removed from desks and tables to facilitate thorough cleaning and disinfecting.

Restrooms

- Increased cleaning and disinfecting will occur throughout the school day by school custodial staff.

- High-touch surfaces will receive frequent disinfecting per CDC guidance.
- Soap and hand sanitizing solution shall be frequently refilled as is necessary throughout the school day.
- Custodial staff should be contacted if a restroom needs additional cleaning or disinfecting.

Lab-Confirmed COVID-19 Case

- Affected classroom/area will be closed-off immediately for cleaning and disinfecting.
- Affected classroom/area will not be available for use until a minimum of 24 hours has passed *after cleaning/disinfecting has taken place*.
- Custodial staff will use electrostatic misting sprayers in addition to wiping down all surfaces to complete cleaning/disinfecting of the affected classroom/area.
- Custodial staff will use CDC recommended disinfectant for use on the virus that causes COVID-19.

VI. Screening, Quarantine and Lab-Confirmed

All students and staff will be screened for COVID-19 symptoms daily *. Screenings will be conducted to identify, track and exclude from school those who are experiencing symptoms or may have been exposed to COVID (*per CDC recommendations*.) Anyone who either does not complete or does not pass required screening will not be allowed to enter the campus. Individuals who are excluded may not enter school facilities until “Return to School” conditions are met as indicated below.

Screening

- Staff will be required to complete a self-screening process prior to entering AA facilities and the district may require further screening of employees at any time based on current state and federal guidelines. Staff are expected to sign in as directed whenever accessing a District/Campus facility/building.
- Parents/Guardians are required to screen their children for COVID-19 symptoms each day prior to sending them to school. Parents will need to take their child’s temperature daily. Additional student screenings may be conducted during the school day.
- Parents must ensure they do not send a child to school if the child has COVID-19 symptoms, has been exposed or is lab-confirmed with COVID-19. Parents should opt to receive remote instruction until the “Return to School” conditions are met.
- Teachers/staff will monitor students throughout the school day and refer students with symptoms to the nurse.
- Teachers/staff, students and parents should not enter a campus building or district facility if any of the following apply:

*** Sick or has been sick in the past 14 days. Symptoms to watch for: fever (100.0°F or higher), sore throat, new uncontrolled cough, shortness of breath/difficulty breathing, diarrhea, vomiting, abdominal pain, new onset of severe headache (especially with a fever). Symptoms may also**

include: nausea, congestion or runny nose, chills, muscle or body aches, fatigue, new loss of taste or smell.

- * Has a confirmed case of COVID-19 or has been in close contact with a person with a confirmed case of COVID-19. These individuals must follow all quarantine and exclusion guidelines from the school, local health officials and their health care provider.*
- * Has a household member who is awaiting COVID-19 test results or who is awaiting their own test results.*
- * Has traveled internationally or on a cruise in the past 14 days.*

Note: Self-reporting of (**Symptoms**); (**Exposure - close contact to a person who is lab-confirmed**) or (**Lab-Confirmed positive test for COVID**) to school administration and/or the HR Department is mandatory.

Quarantine * (symptomatic/exposed)

- For students displaying symptoms or are feeling feverish, the school nurse will provide an assessment to determine if the student needs to be quarantined and sent home.
- Students who are ill will be separated from other individuals and must be picked up within 30 minutes and no later than 1 hour from the time the campus has contacted the parent/guardian.
- The quarantined student's classroom/area will be closed-off so that cleaning and disinfecting can take place. Teacher and classmates will be required to move to a alternate location.
- Staff members displaying symptoms will follow district protocols including quarantining from students and other staff members and exclusion from school.

** **Teacher/Staff/Student quarantined/excluded from school because of exhibiting Symptoms should contact their health care provider to discuss testing and medical care. Teacher/Staff/Student should follow local health department guidance concerning COVID-19.***

** **Teacher/Staff/Student quarantined/excluded from school because of Exposure should contact their health care provider, self-isolate and avoid public spaces for 14 days. Teacher/Staff/Student should monitor for symptoms and contact their health care provider if symptoms develop.***

Note: **Close Contact** or **Exposure** to COVID-19 means a person had prolonged close contact with an individual who is lab-confirmed to have the virus. **Close Contact** is defined as: being within 6 feet of a sick person with the virus for at least 15 continuous minutes without the use of a face covering; living in the same household with a sick person; caring for a sick person with the virus; or being in direct contact with secretions from a sick person.

Lab-Confirmed (tested positive)

- All areas that were heavily used by an individual who is now lab-confirmed positive for COVID-19 (teacher/staff/student) will be closed off for a minimum of 24 hours after the area is properly sanitized and disinfected.
- District communication will be provided to all school staff and parents who participate on or in activities of the affected campus where a lab-confirmed positive case of COVID-19 exists.

***Note:** The School will report all known COVID-19 cases to the local health department, in accordance with applicable federal, state and local laws and regulations, including confidentiality requirements of the Americans with Disabilities Act (ADA) and Family Educational Rights and Privacy Act (FERPA).*

Return to School

Based on medical professionals' understanding of how long an individual is infectious after fever and other symptoms disappear, individuals who were **quarantined** (symptomatic/exposed) or **lab-confirmed** (tested positive for COVID) can return to school when they meet: *ALL three (3) of the following:*

- **3 days (72 hours) fever-free without using fever-reducing medication;**
- **Improved symptoms; and**
- **10 days have passed since symptoms first appeared.**

or one (1) of the following:

- **obtain an acute infection test at an approved testing location that comes back negative for COVID-19.**
- **a doctor's note certifying fitness for duty.**
- **a doctor's note indicating symptoms of illness are (non COVID) related.**

VII. School Arrival & Dismissal

Arrival: Campuses must employ entry procedures that reduce large grouping (of students and/or adults) in close proximity. When possible, separate entrances should be utilized for car riders, bus riders, and walkers or entrances can be separated by grades or age groups. Staff utilized for duty will be posted at each entrance for student screening purposes. Duty staff must also maintain a line of sight in hallways and enforce face coverings and social distancing measures. Students must proceed directly to their designated area set by the campus. ***Parents will not be allowed to eat breakfast or lunch in the cafeteria with their child or walk their child to his/her classroom.***

Dismissal: Campuses must employ exit procedures if required for safety and health purposes. If applicable, separate exits should be utilized for car riders, bus riders, and walkers or entrances can be separated by grades or age groups. Duty staff must enforce face coverings and social distancing measures in hallways. Students must exit the campus immediately after dismissal. Sibling connections should be done outside the

building. ***Parents needing to pick-up a student during the day should call ahead so that the parent isn't required to enter the building upon arrival.***

Arrival and Dismissal

Teachers/Staff

- Upon entry, teachers/staff are required to complete the self-screening questions located in the front office of each campus.
- Teachers/Staff are required to have a face covering on when they enter the building in the mornings. The school will provide reusable face coverings for teachers/staff.
- Teachers/Staff may be required to perform arrival/drop-off/morning or dismissal/pick-up afternoon duties to help supervise students as they come and go from school.
- Teacher/Staff must always ensure that students are wearing face coverings and maintaining social distancing, inside and outside the school.
- To limit the number of students in the hallways during dismissal, teachers may be required to release their students utilizing a staggered method. Check with your campus for requirements.

Students

- It is required that students wear face coverings and maintain social distancing.
- Students should wash/sanitize hands upon arrival to school and before dismissal.
- Students will be assigned to report to a specific area and will be expected to adhere to schedules for morning arrival.
- Students can utilize the restroom, but must observe posted occupancy limits (no more than 2 students at one time). Students must also maintain social distancing while in the restroom.
- Students must wash hands before leaving the restroom.

Parents

- Parents are encouraged to talk with their child about the health benefits of wearing a face covering, maintaining social distancing and washing/sanitizing their hands while at school.
- Parents are required to provide face coverings for their child. The school will provide a replacement should the students become lost or unusable during the school day.
- The school has installed hand sanitizing stations throughout the campus.

Car Drop-off / Pick-up

Teachers/Staff

- Assigned staff supervises student arrival/drop-off and dismissal/pick-up and ensures that students are wearing face coverings and maintaining social distancing.

- At this time, teachers/staff will not be allowed to open car doors and assist students.

Students

- As students enter or exit their car, they will be expected to display facial coverings and maintain social distancing when walking in or out of campus buildings.
- Students will not congregate in large groups with other students on the campus after being dropped-off in the mornings or while waiting to be picked-up at the end of the day.

Parents

- Parents should follow all campus drop-off and pick-up procedures.
- Parents are encouraged to talk with their child about the health benefits of wearing a face covering, maintaining social distancing and washing/sanitizing their hands while at school.
- Parents should assist their own child with exiting or entering the car. At this time; school staff will not be providing assistance.
- Parents are asked to not congregate in large groups with other parents after dropping-off or while waiting to pick-up their child.

Walkers**Teachers/Staff**

- Assigned staff supervises student arrival/drop-off and dismissal/pick-up and ensures that students are wearing face coverings and maintaining social distancing.
- Teachers will assist in monitoring students to discourage large groups from congregating.

Students

- It is recommended that walkers display face coverings and maintain social distancing while walking to and from school.
- As much as possible students will be asked to avoid large groups or gatherings with other students on the campus before or after school.
- Students will be asked to immediately leave campus after dismissal and begin walking home.

Parents

- Parents should follow all campus drop-off and pick-up procedures.
- Parents are encouraged to talk with their child about the health benefits of wearing a face covering, maintaining social distancing and washing/sanitizing their hands while at school.
- Parents are asked to not congregate in large groups with other parents after dropping-off or while waiting to pick-up their child.

Bus Riders - See Page 20

VIII. Classroom Procedures

Classroom procedures include expectations regarding wearing a face covering, maintaining social distancing and washing/sanitizing hands while at school. Teachers will limit sharing of school supplies, group work and ensure that high-touch areas in the classroom are wiped down as needed and in between classes. Each classroom will be equipped with disinfectant to sanitize working surfaces. Each classroom will include the following:

- Refillable alcohol-based hand sanitizer stations.
- Visual reminders of distancing requirements.
- 6 ft. separation of student desks when feasible.
- Cohort or (consistent grouping) of students to minimize the spread of the virus.
- Technology should be utilized when students are involved in collaborative work.
- Consideration for more outdoor space learning when possible.

Secondary teachers/staff will be stationed outside their door during transitions to provide adequate supervision of their classroom and hallways.

Classroom Arrival In General

Teachers/Staff

- Teachers should prop doors open to allow for additional ventilation during class and in between classes so students don't touch doors or handles.
- Teachers will enforce district-wide protocols consistent with CDC guidelines.
- Hand sanitizer, tissues and trash cans should be maintained and available.
- Consistent with TEA guidance, all student desks should face the same direction.
- Teachers will create systems to minimize the touching of high-touch areas and the sharing of items such as school supplies.
- Teachers should create assigned seating arrangements for cohorting purposes.
- Teachers should clean frequently used supplies/materials during the class period.
- Teachers will limit student movement within the classroom such as turning in assignments, materials being passed out, etc.

Students

- Students will be expected to adhere to district-wide protocols concerning wearing face coverings and maintaining social distancing.
- Hand sanitizer should be used at the beginning of class and periodically during class.
- Students will immediately sit down in their assigned seat and avoid moving around the class.
- Students should avoid touching high-touch areas and sharing school supplies. Shared items should be sanitized after each use.

IX. Transitions / Hallways

If applicable: Traffic patterns should be established throughout the campus that separate individuals to the greatest extent possible.

Elementary & Middle

- Students are encouraged to maintain social distancing while observing hallway traffic flow patterns.
- Students and staff must wear face coverings in the halls and avoid gathering in large groups during transitioning.
- If applicable, one-way traffic throughout campus corridors should be established.
- In two-way halls students are expected to stay to the far right and left when transitioning.
- If feasible, it is recommended that students make transitions outside of the building.
- Students will be permitted to bring backpacks to class.
- Students will remain in their class and teachers will move to students for instruction.

Secondary

- Students are encouraged to maintain social distancing while observing hallway traffic flow patterns.
- Students and staff must wear face coverings in the halls and avoid gathering in large groups during transitioning.
- In two-way halls students are expected to stay to the far right and left of the hall when transitioning.
- A staggered method of release may be utilized by the campus to limit the number of students in the hallways during transitions. Check with your campus for requirements.
- Students must immediately report to their class and not congregate in the hallways.

X. Cafeteria - Breakfast and Lunch

Hand sanitizing will be reinforced per protocol and teachers/staff will monitor the cafeteria and hallways to maintain social distancing. Based on building capacity and student enrollment, campus administration will determine areas that may be utilized or designated for breakfast and lunch. Additional areas may include classrooms or other common/large areas within the school building. Posted signage and staff will reinforce traffic patterns in all designated eating areas. Microwaves will not be provided in the cafeteria due to the opportunity for cross contamination with a high-touch device. Hand sanitizing stations will be available in all eating areas.

Seating/Directions

Teachers/Staff

- Signs will be posted on the walls and floor of the cafeteria to maintain social distancing.
- A seating plan for students may be developed to maintain social distancing.
- Assigned cafeteria monitors will ensure proper hand washing/sanitizing is adhered to and social distancing measures are observed.
- Cafeteria staff will develop a consistent delivery protocol for “remote learning” students who wish to pick-up lunches.

Students

- Students will be expected to follow district guidelines for cafeteria procedures.
- All students are expected to wash hands or use hand sanitizer prior to or upon entering the cafeteria.
- Students may be seated according to a seating plan consistent with social distancing guidelines.
- Students are encouraged to read and adhere to expectations and posted directional prompts/signs to maintain social distancing.

Parents

- Parents are asked to read and be familiar with all school communication regarding health and safety protocols.
- At this time, due to COVID-19, breakfast and lunch visitors will not be permitted.
- Parents are encouraged to talk with their child about the health benefits of washing/sanitizing their hands and maintaining social distancing while at school.
- Parents should talk to their students about COVID-19 symptoms and prevention strategies.

XI. Common Areas and Meetings

Common areas include spaces that are used for gatherings, meetings and collaboration. This includes computer labs, conference/meeting rooms and flexible spaces.

- Campuses will develop schedules and follow protocols for the use of common areas, including how to sanitize the space between uses. When needed, students will bring personal supplies from the classroom.
- All students and staff must display face coverings per CDC guidelines.
- All students and staff will be required to use hand sanitizer when entering and exiting common areas.
- Number of students in a common areas will be based upon maintaining 6 ft. social distancing.
- Visual reminders will be displayed for social distancing throughout common areas.

- There will be procedures for students to sanitize their spaces before and after usage.
- The use of virtual meetings/videoconferencing is preferred including ARDs and LPAC meetings.
- Meetings will be held virtually when possible. However, if meeting in person is required, large meeting spaces should be utilized.
- If a meeting must be held in person, all health and safety protocols must be maintained which include the following:
 - **Face coverings**
 - **6 ft. social distancing when feasible**
 - **Hand washing/sanitizing requirements**
 - **Limiting sharing of materials/supplies**

XII. Recess / Playgrounds

The school shall provide training for staff on guidelines and procedures associated with student outdoor play activities. Teachers will supervise students to ensure health and safety guidelines are followed. Campuses should consider limiting the number of students per recess group, staggering schedules or utilizing cohorts (allow small groups of students to play together). Structured games should take into account social distancing protocols.

Guidelines for Outdoor Play

- Students must maintain social distancing during outdoor activities and while lining up to go outside and returning to class.
- Students will not be required to wear face coverings during outdoor activities unless social distancing measures cannot be maintained.
- All students and staff will be required to wash their hands or use alcohol-based hand sanitizer before entering and upon exiting the playground.

XIII. Restroom Visits / Occupancy Limits

- Teachers/Staff should supervise and limit the number of students that enter a restroom at any one time to comply with health agency recommendations (no more than 2 students at one time).
- The scheduling of whole class restroom breaks is recommended to eliminate co-mingling of students across various classes and to ensure teacher monitoring of occupancy limits, hand washing/sanitizing and social distancing guidelines.
- Prior to exiting the restroom, students must wash hands with soap and water for at least 20 seconds or use hand sanitizer.
- Proper handwashing techniques will be taught to all students and consistently reinforced.

XIV. Specialized Classrooms / Extracurricular

Elementary

Physical Education

- Whenever possible, physical education classes will be held outside to allow for maximum social distancing between students.
- Activities should be avoided that bring students into close physical contact or require multiple students to touch or handle the same equipment.
- PE equipment will be disinfected and wiped down after each class period. Some equipment may need to be disinfected after each use.
- Students should avoid touching their face as much as possible.
- Access to hand washing/sanitizing will be provided.

Art

- Students will use their own art supplies and avoid sharing equipment, utensils and supplies as much as possible.
- Students should complete cleaning protocols and sanitize their areas before and after use.
- Art equipment will be sanitized and wiped down after each class period. Some equipment may need to be sanitized after each use.

Library

- Visual reminders will be added and furniture rearranged to help students maintain social distancing. Occupancy may be limited.
- Students and staff will wash/sanitize hands upon entering and before leaving the library.
- High-touch surfaces (e.g., table tops, chairs, door handles, etc.) will be disinfected regularly.

Middle & Secondary

All extracurricular practices and contests will be conducted following health and safety protocols provided by County Health Services (CHS), State and local leadership and TEA guidelines. This will include COVID-19 screenings, group sizes, etc. Students opting for “remote learning” will be permitted to participate in on-campus extracurricular activities when applicable unless decisions from Texas Education Agency (TEA) are communicated that restrict participation.

It will be the responsibility of the parent to transport their student to/from practice sessions, rehearsals and on-campus contests. Parents and students choosing “remote learning” will need to communicate with the appropriate campus staff (athletic coach, cheer coach or club sponsor, etc.) of their intention to participate. All participating students will communicate with Athletic Directors, Coaches and Sponsors to notify them of any COVID-19 symptoms, exposure or lab-confirmed (tested positive).

Physical Education

- Whenever possible, physical education classes will be held outside to allow for maximum social distancing between students.
- Activities should be avoided that bring students into close physical contact or require multiple students to touch or handle the same equipment.
- PE equipment will be disinfected and wiped down after each class period. Some equipment may need to be disinfected after each use.
- Students should avoid touching their face as much as possible.
- Access to hand washing/sanitizing will be provided.

Athletics

All athletic activities will follow the most current guidelines available.

- Athletes must maintain social distancing at all times.
- Athletes will not be required to wear face coverings during outdoor activities unless social distancing measures cannot be maintained.
- Athletes will be asked to provide their own face coverings where applicable.
- Athletes will not be allowed to congregate in large groups at any time, including before, during or after practices/contest.
- Coaches will provide an orientation of protocols and expectations for students at the beginning of their respective season(s).
- Athletic equipment and uniforms will be issued to athletes. These items will be taken home each day and not left in athletic lockers. Practice uniforms will be laundered at home. Issued game uniforms will be laundered at campus with coaching staff following proper protocols.
- Equipment used during practices will be sanitized frequently during practice sessions.
- Athletic areas will be frequently disinfected during the week with an electrostatic misting sprayer.
- Athletes should bring their own reusable water bottle; water bottles must be clearly marked with athletes name; sharing of water will not be allowed; and athletes are expected to take water bottles home to be cleaned on a daily basis.
- Parents and athlete must provide timely notification of any health concerns to their coach and the campus nurse. Communication, quarantine, exclusion and proper disinfecting will occur in the event of symptoms or a lab-confirmed positive for COVID-19.

Note: *Attendance at games for spectators this year is yet to be determined and will be communicated as this information becomes available.*

Cheerleading

All cheerleading activities will follow the most current guidelines available.

- Cheerleaders must maintain social distancing at all times.
- Cheerleaders will not be required to wear face coverings during outdoor activities unless social distancing measures cannot be maintained.

- Cheerleaders will be asked to provide their own face coverings where applicable.
- Cheerleaders will not be allowed to congregate in large groups at any time, including before, during or after practices/contest.
- Cheerleaders will be required to wash or sanitize their hands before and after activities.
- Equipment will be disinfected/wiped down after each activity by the sponsor.
- Cheerleaders should not share equipment/props (i.e. pompoms, megaphones, etc.)
- Cheerleaders should bring their own reusable water bottle; water bottles must be clearly marked with cheerleaders name; sharing of water will not be allowed; and cheerleaders are expected to take water bottles home to be cleaned on a daily basis.
- Parents and cheerleader must provide timely notification of any health concerns to their sponsor and the campus nurse. Communication, quarantine, exclusion and proper disinfecting will occur in the event of symptoms or a lab-confirmed positive for COVID-19.

Fine Arts/Clubs

All fine art and club activities will follow the most current guidelines available.

- Off-campus performances will only be conducted if specific guidance is provided by an authorized entity (e.g. AA, CHS, TEA, etc.)
- Performances may be adjusted based on health and safety guidelines provided by an authorized entity (e.g., CHS, TEA, etc.) including but not limited to number of attendees and transportation procedures.
- Performances will be streamed online when possible.
- Club meetings may be held virtually to minimize exposure.

XV. Campus Visitors / Volunteers

All visitors who enter an AA school building are required to wear a face covering and observe social distancing measures at all times. Campus visitors and school volunteers will follow all health, safety and specific campus protocol guidelines while on campus.

- Virtual meetings will be utilized when possible to limit campus visitors/volunteers, including meetings such as ARDs, LPAC, etc.
- At this time, due to COVID-19, visitors are discouraged from entering school facilities and will not be allowed beyond the front office area.
- Non-essential volunteers will not be allowed to enter school facilities at this time (includes college representatives, military reps., guest speakers, etc.). Volunteers should check with District Administrators before proceeding on campus.
- Visitors/Volunteers will stand behind the shield guard installed at reception desks at all times.
- All visitors/volunteers will be subject to screening by way of a symptom screening form before entering any AA facility.

- If visitors/volunteers have COVID-19 symptoms or are lab-confirmed positive for COVID-19, they must remain off campus until they meet the re-entry criteria listed on *page 10* of this document.

XVI. School Events & Activities (on and off campus)

Guidelines for School Events/Activities

- ***Until further notice:*** Campuses are prohibited from planning large attendance events such as all-school assemblies, parties, socials, pep rallies, etc. that bring large groups of students or adults together at one time.
- School wide events that must take place will adhere to requirements outlined by AA, TEA and the State of Texas. (Examples: parties, parent events, assemblies, performances, etc.) Some events/activities may be streamed and/or occur virtually when possible.
- To limit larger gatherings, all campus meetings should be held virtually when possible. If meeting in person is required, groups should utilize larger meeting spaces or multiple meeting opportunities should be provided.
- Campus Administration will follow all CDC and CHS guidelines in regards to events, activities, etc.
- Face covering and social distancing measures must be observed at all times.
- Back to school and transitional events that must take place, will be planned in a manner that minimizes large congregation of people in one location.
- Not all school events or activities will be made available by live streaming and/or virtually.

On-Campus Events/Activities

- In-person events/activities will be limited in the fall.
- Athletic/Extracurricular event information is pending.
- School club information is pending.
- Meet the teacher, open house, parent conferences, etc. will be held virtually.
- When available, parents can attend class parties, performances and other events/activities virtually.
- Campuses will limit students from leaving campus after school prior to an on-campus event/activity.

Off-Campus Events/Activities

- Student participation in Work Programs, Math and Science, Robotics, will only be attended if specific guidance is provided by an authorized entity (e.g. Host site, AA, TEA, etc.).
- Special Education Community Based Instruction (CBI) guidance will be followed to ensure these learning environments are available to students per ARD / IEP recommendations.
- Campuses will limit students from leaving campus after school prior to travel for an off-campus event/activity.

Other Campus Events/Activities

- Any school wide event/activity that is approved to be held on campus must adhere to social distancing requirements outlined by CDC, CHS. (Examples: pep rallies, assemblies, performances, etc.)
- School wide events/activities will be live streamed and/or occur virtually when possible.

Field Trips

- ***Until further notice:*** All fall *physical* field trips are pending.
- ***Until further notice:*** *Virtual* field trips should be considered.

XVII. Bus Transportation

As the school prepares for reentry, students using school bus transportation services will follow revised protocols. Starting at the time when students arrive at their designated bus stop and board the school bus, the new health, safety and sanitizing protocols will be followed.

Although the district is implementing the safety protocols and disinfecting efforts described below, families are encouraged to drop students off, carpool or walk with their student to school to reduce additional exposure by riding the bus. Bus drivers and students are required to wear face coverings the entire time they are on the school bus. Buses will run at regular capacity.

Advantage Academy offers the following guidance to parents and guardians regarding school bus transportation for daily point pick-up and drop-off of approved bus riders.

General Expectations

Teachers/Staff

- Assigned staff will supervise student arrival and dismissal, ensuring that students are wearing face covering and maintaining social distancing.

Students

- Students are required to wear face coverings and maintain social distancing while waiting for the school bus.
- Students should NOT share food, drinks or personal devices.

Parents

- When possible, parents should supervise students at bus stops during morning pick-up and afternoon drop-off.
- Parents should utilize alternative modes of transportation if available.

Morning Pickup Boarding Procedures

- Students are required to wear face coverings and maintain social distancing while boarding the school bus.
- Students should use hand sanitizer (provided near the stairwell) as they board the bus.

- **Seating:** Students will seat starting from the back seats, then moving toward the front.
- **Considerations:** Siblings or family seating will be accommodated. Bus windows should be open to allow outside air to circulate in the bus.
- **Bus in motion rules:** Standard AA Code of Conduct bus rules apply.
- Students should NOT share food, drinks or personal devices.

Morning Arrival and Unloading at Campus

- Students should follow bus driver direction and campus guidelines.
- Unloading will start from the front of the bus and move towards the back.
- Students should maintain social distancing guidelines as they exit the bus.
- As students depart from the bus, they should immediately walk into the school building and their designated area for morning arrival.
- Students should not congregate and should avoid gathering in groups of 10 or more after exiting the bus.
- Students should NOT share food, drinks or personal devices.

Afternoon Campus Boarding Procedures

- Students are required to wear face coverings and maintain social distancing while waiting for the school bus.
- Students should use hand sanitizer (provided near the stairwell) as they board the bus.
- **Seating:** Students will be seated starting from the back seats then moving toward the front.
- **Considerations:** siblings or family seating will be accommodated. Bus windows should be open to allow outside air to circulate in the bus.
- **Bus in motion rules:** Standard AA Code of Conduct bus rules apply.
- Students should NOT share food, drinks or personal devices.

Unloading at Bus Stops

- Students should follow bus driver direction and campus guidelines.
- Unloading will start from the front of the bus and move toward the back.
- Students should maintain appropriate social distance guidelines as they exit the bus.
- Students should not congregate and should avoid gathering in groups of 10 or more after exiting the bus.
- Students should NOT share food, drinks or personal devices.

Bus Disinfecting

Each AM & PM Run

- High-touch surfaces such as bus seats, steering wheels, knobs and stairway handrail will be disinfected after each bus run,
- School bus drivers, will spray and wipe down seats and high-touch items with disinfecting spray.

Deep Cleaning/Disinfecting Process

- Electrostatic misting sprayers will be used on all bus interiors at least once weekly. Volume of bus use will determine deep cleaning/disinfecting schedule.

XVIII. School Emergencies & Drills

Advantage Academy will continue to follow the Standard Response Protocol (SRP) included in its Emergency Response Plan (ERP) for all emergency actions and procedures that include: **Evacuate, Shelter, Lockout and Lockdown.**

Campus ERP Leaders will provide instruction via intercom prior to emergency drills, notifying staff and students that a drill is commencing. Classrooms and campus buildings should be exited in a safe and orderly manner with all individuals displaying face coverings and maintaining social distancing as is practical.

All individuals will proceed to the campus designated safe area while continuing to observe face covering and social distancing measures. All individuals will continue to display face coverings and maintain social distancing while assembled in a safe area. At the conclusion of the drill, classes should be released using a staggering method for their re-entry into buildings to maintain social distancing.

Note: *This process should be implemented for all campus emergency drills. After each emergency drill, students and staff will be reminded that in an “Actual Emergency” (such as fire, lockdown, shelter for dangerous weather, evacuation, etc.) they must exit/evacuate without delay and that face coverings and/or social distancing measures will not be required.*

XIX. Reusable Water Bottles and Drinking Fountains

Teachers/Staff

- Encourage students to use water bottles instead of drinking directly from water fountains.
- Monitor that students take water bottles home to be cleaned regularly.

Students

- Students should bring their own reusable water bottle.
- Water bottles must be clearly marked with student’s name.
- Sharing of water will not be allowed.
- Students are expected to take water bottles home to be cleaned on a daily basis.

Parents

- Parents are asked to secure a reusable water bottle for their child to bring to school on a daily basis.
- Parents are asked to assist students, as needed, to clean water bottles on a daily basis.

Drinking Fountain Usage - The school will mitigate the use of most drinking fountains. In able for students to fill their water bottles, some drinking fountains will remain on.